Adopt a Family Program of Northern California
Sacramento Area
Family Application and Instructions
Christmas Program

Provide the following documentation with your Application:

- **Write a Family Letter telling about your family and why you need Christmas help**
  First names only …Do NOT write last name, address, cell phone or email on the Family Letter
- **Complete Child's Wants & Needs List for Each Child** - Include sizes **… First names only**
- **Copy of Birth Certificate, OR School ID, OR Immunization Record …** Required for Each Child
- **Proof of ID for Applicant:** Picture ID, Driver's License, State ID, Green card, Passport
- **Proof of Residence –** Current Rent receipt or Current Utility bill with Applicant's name and address
- **Proof of Income –** Paycheck stubs, EDD, SSI, child support, pensions, veteran benefits, WIC, SNAP, TANF/AFCD, Cal Works Printout, etc. *Documents MUST show dollar amount*
- **Applicant's signature and agreement to terms is required on this page of the application**
- **Complete Application and Submit with copies of all documents listed above**
  Answer each question. Provide the required proof. We do not have staff available to notify you if the application is incomplete. We cannot respond to inquiries. Incomplete applications will be denied
- **Write: To Be Adopted** in subject line. **Scan or Photo and Return all** to us at: adoptafamilysac@gmail.com

We will:

- We will review application and verify information provided.
- We will post Family Letter with Child's Wants and Needs List on a private site for Adopters to review and select a family. Families are assigned an ID number. Application and Last names are confidential.
- If your family **IS** adopted:
  We will notify you ASAP by email. When your gifts are received, we will send another email with information about gift pick up, location, dates and time options.

Important info:

- You **MUST** bring a **stamped envelope** with a **Thank you card, note or letter written to your Adopter.**
  Do not write on envelope. We will mail it from our office. Gifts will **NOT** be exchanged without receiving your message of thanks**.** You may include child's photo, hand written notes or drawings from the kids.
- **Email and Cell Phone must be valid contact through Christmas.**
  We cannot accept changes from you after application is accepted. If your family is accepted and we cannot contact you, the application will become void.
- Valid ID is required to pick up or receive gifts. Applicant must be present.
- **Disclaimer: Acceptance is dependent on meeting all requirements and is at the discretion of Adopt a Family Program NorCal. Adopters choose the family they will adopt. Even if you submit a complete application, your family may not be adopted.** If adopted, the family may not accept assistance from another source for the holiday season.

Signature below is agreement to terms and authorizes Adopt a Family to verify all information provided.

Bringing smiles to children

Print Name: _____

Signature: _____Date: _____

Adopt a Family Program of Northern California
Family Application to be Adopted

Note: Answer Everything - Print Clearly

Single Parent ☐   **Married** ☐   **Grandparent** ☐   **How many Kids? _____**

Name:	
Email:	
Cell Phone:	
Current Address:	
City/State/Zip:	

Income Received – Report All

Current Employer:
Employer Address:
Employer Email:
Employer Phone:
Position:
Monthly Income from Employment:
Other Income Source (Not Employment):
Phone:
Email:
Monthly Income from Other Income Source:
Total Monthly Income from All Sources:

Other Contact Info:

Name:	
Email	*Text Phone:*

Children in Household – Wants & Needs List

Parents: *Complete this form with input from the Child*
Needs: Example – clothing with sizes, school supplies and other necessary items
Wants: Example - toys, games and fun items

1. Child's First Name:

Note: First name only

Boy ☐	Girl ☐	Age:	Grade:	Date of Birth:
Favorite Colors:				
Favorite Fictional Character:				
Interests: *Tell us about your child so your adopter can buy things your child will like*				

Needs: *List All Clothing Sizes - Indicate Child, Junior or Adult Size - Number & S/M/L/XL*

Shirt / Top		Pants		Pajamas	Shoes	Jacket	Other
Item 1.							
Item 2.							
Item 3.							

Wants: *Child's Wish List*

Item 1.
Item 2.
Item 3.

2. Child's First Name:

Note: First name only

Boy ☐	Girl ☐	Age:	Grade:	Date of Birth:
Favorite Colors:				
Favorite Fictional Character:				
Interests: *Tell us about your child so your adopter can buy things your child will like*				

Needs: *List All Clothing Sizes - Indicate Child, Junior or Adult Size - Number & S/M/L/XL*

Shirt / Top		Pants		Pajamas	Shoes	Jacket	Other
Item 1.							
Item 2.							
Item 3.							

Wants: *Child's Wish List*

Item 1.
Item 2.
Item 3.

3. Child's First Name:

Note: First name only

Boy ☐	Girl ☐	Age:	Grade:	Date of Birth:

Favorite Colors:

Favorite Fictional Character:

Interests: *Tell us about your child so your adopter can buy things your child will like*

Needs: *List All Clothing Sizes - Indicate Child, Junior or Adult Size - Number & S/M/L/XL*

Shirt / Top	Pants	Pajamas	Shoes	Jacket	Other
Item 1.					
Item 2.					
Item 3.					

Wants: *Child's Wish List*

Item 1.
Item 2.
Item 3.

4. Child's First Name:

Note: First name only

Boy ☐	Girl ☐	Age:	Grade:	Date of Birth:

Favorite Colors:

Favorite Fictional Character:

Interests: *Tell us about your child so your adopter can buy things your child will like*

Needs: *List All Clothing Sizes - Indicate Child, Junior or Adult Size - Number & S/M/L/XL*

Shirt / Top	Pants	Pajamas	Shoes	Jacket	Other
Item 1.					
Item 2.					
Item 3.					

Wants: *Child's Wish List*

Item 1.
Item 2.
Item 3.

5. Child's First Name:
Note: First name only

Boy ☐	Girl ☐	Age:	Grade:	Date of Birth:

Favorite Colors:

Favorite Fictional Character:

Interests: *Tell us about your child so your adopter can buy things your child will like*

Needs: *List All Clothing Sizes - Indicate Child, Junior or Adult Size - Number & S/M/L/XL*

Shirt / Top	Pants	Pajamas	Shoes	Jacket	Other
Item 1.					
Item 2.					
Item 3.					

Wants: *Child's Wish List*

Item 1.
Item 2.
Item 3.

6. Child's First Name:
Note: First Name Only

Boy ☐	Girl ☐	Age:	Grade:	Date of Birth:

Favorite Colors:

Favorite Fictional Character:

Interests: *Tell us about your child so your adopter can buy things your child will like*

Needs: *List All Clothing Sizes - Indicate Child, Junior or Adult Size - Number & S/M/L/XL*

Shirt / Top	Pants	Pajamas	Shoes	Jacket	Other
Item 1.					
Item 2.					
Item 3.					

Wants: *Child's Wish List*

Item 1.
Item 2.
Item 3.