

Adopter - Donor Info & Agreement Form

Contact:

Business or Group:

Email:

Phone:

Mailing Address:

Other Contact - Name & Email:

Document Fee Transaction ID or Payment date:

Become a Donor:

1. Support our mission benefiting the community. **\$ 25.00 Document Processing Fee is required.**

Payment helps cover costs of preparation and processing all documents, disclosures, information, administrative expenses and monthly storage rental. Our staff is volunteer, no salaries or wages paid. All gifts are given to children.

Submit \$ 25.00 payment on our Website: www.adoptafamilynorcal.org

2. Donations are accepted on our website or by U.S. mail. Your donation will help continue our gift giving programs.

We are an IRS registered 501©3 nonprofit corporation, Your donations are tax deductible.

3. Complete this form and email to us: adoptafamilysac@gmail.com

How does the Christmas Program Work?

Ways to give:

1. Select Family and make a cash donation designated for that family.

2. Select a Family and shop for gifts. Deliver or Ship gifts to our Distribution Center for distribution to family.

3. Give ANY gifts: Toys, Clothing, Games, Electronics, Furniture, Gift Cards, etc. We will distribute among the families waiting for selection.

4. Drop off gifts & toys in our blue barrels located at various local businesses. Check our website for locations.

5. Make a cash donation to help support our community outreach and continue the programs. Donate on our website.

Note: May adopt more than one family.

Families complete an application, including Children's Wish List with wants and needs. Applications accepted until mid-November. We review applications to confirm the family financial need. Last names and addresses are confidential. Families are identified by a number. We post the Children's Wish List and Family Letter to a private web space. Adopters/Donors review the family files and select their choices for Christmas adoption. Notify us of choices. We respond to donor, confirming the family assignment. We notify the family when selected. Adopters go shopping, or send a donation to us and we will provide gifts for the children. We ask at least one item from each child's list be provided. There is no limit on cost or amount of gifts selected for the children or family. The Adopter decides all gifts. Gift Cards are acceptable, including help to pay for an expensive item or assist with family basics. If you give food, it must be nonperishable. We ask gifts are NOT wrapped. Please provide wrapping paper, bows and tape for the parents to wrap. Schedule an appointment with us to deliver your gifts or donation to our Distribution Center, no later than December 10. We call the family. They will pick up gifts within 24 hours. We will mail family thank you notes to the Adopter from our office, after Christmas. Tax deduction letters are sent by email in January.

By selecting a family, the Adopter/Donor agrees to pay the Document Processing Fee and give gifts or a cash donation for children in local families struggling financially. If unable to give as planned, Donor will immediately notify Adopt a Family Program to locate another Adopter.

X _____ **Date:** _____
Adopter/Donor Partner (representative)

Adopt a Family Program of Northern California

2934 Barret Drive Roseville Ca 95661 adoptafamilysac@gmail.com 916.791.4443 landline

www.adoptafamilynorcal.org

California # C39944506 – Federal EIN # 81-4176282



Bringing smiles to Children